



Indira Gandhi Delhi Technical University For Women

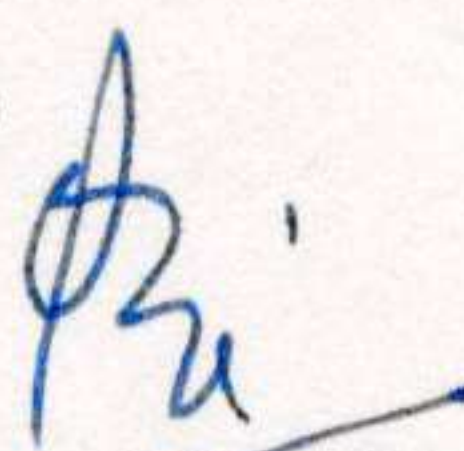
(Established by Govt. of Delhi vide Act 09 of 2012)

Kashmere Gate, Delhi-110006

No. F16(32)/Plg./IGDTUW/2016/ 3175-3183 Dated the 8th September, 2016

Subject: Minutes of the 4th Meeting of the Finance Committee.

Please find enclosed herewith a copy of Minutes of the 4th Meeting of the Finance Committee of Indira Gandhi Delhi Technical University for Women held on Tuesday, the 23rd August, 2016 in the Conference Room of the University, Administrative Block, Kashmere Gate Campus, Delhi-110006 for information.


(Achla Singh)
Registrar

Padma-Shri Dr. Pritam Singh,
Chairman, Board of Management, IGDTUW
A-2/14, Plot No.1, PWO Complex, Sector-43, Gurgaon

All Members :

1. Prof. (Dr.) Nupur Prakash, Vice Chancellor, Indira Gandhi Delhi Technical University for Women
2. Sh. S.N. Sahai, IAS, Pr. Secretary (Finance), GNCTD. 4th Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002
3. Ms. Punya Salila Srivastava, IAS, Secretary (Technical Education), Old Secretariat, Delhi-110054
4. Mr. Rakesh Misra, DG, CPWD (Retd.), A-1005, Karor CGHS Apptt., Sector-6, Plot No.39-C, Dwarka, Delhi-110075
5. The Controller of Accounts, GNCTD, Vikas Bhawan, New Delhi.
6. Professor R.K. Singh, Dean (Examination Affairs), IGDTUW
7. Professor Ela Kumar, Dean (Academic Affairs), IGDTUW
8. Dr. S.R.N. Reddy, Associate Professor & HoD (CSE), IGDTUW,
9. Dr. Ranu Gadi, Associate Professor & HoD (ASH), IGDTUW



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Kashmere Gate, Delhi-110006**

**MINUTES OF THE FOURTH MEETING OF THE FINANCE COMMITTEE HELD ON
23RD AUGUST, 2016 AT 11:00 AM IN THE CONFERENCE ROOM, ADMN.
BLOCK OF THE INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR
WOMEN.**

The fourth meeting of the Finance Committee of the Indira Gandhi Delhi Technical University (IGDTUW) was held under the Chairmanship of Padma-Shri Dr. Pritam Singh on 23rd August, 2016 at 11:00 A.M. The following members attended the meeting:

1. Prof.(Dr.) Nupur Prakash, Vice-Chancellor, IGDTUW.
2. Sh. S.N. Sahai, IAS, Pr. Secretary (Finance), GNCTD.
3. Ms. Punya Salila Srivastava, IAS, Secretary (TTE), GNCTD
4. Sh. Rakesh Misra, DG, CPWD (Retd.)
5. Prof. R.K. Singh, Dean (Examination Affairs), IGDTUW.
6. Prof. Ela Kumar, Dean (Academic Affairs), IGDTUW
7. Dr. S.R.N. Reddy, Associate Professor & Head of the Deptt. (CSE), IGDTUW
8. Dr. Ranu Gadi, Associate Professor & Head of the Department (ASH),
IGDTUW
9. Ms. Achla Singh, Registrar, IGDTUW Member-Secretary

The Controller of Accounts, GNCTD could not attend the meeting.

At the outset, the Vice-Chancellor welcomed the Hon'ble Chairperson Padma-Shri Dr. Pritam Singh and other distinguished members. Before going to agenda items, the Vice-Chancellor gave a brief about teaching programmes being run by the University. She apprised the members of Finance Committee that the University has turned three years old in 2016. During these periods, the intake of students has been doubled from 300 students to 600 students. The total numbers of UG/PG programs offered by the University have doubled from 6 to 12 and the total student strength on campus has also doubled from 1200 to 2400 (approx.).

The Committee was apprised that in pursuant to recommendations of the Finance Committee made in its second meeting, 20 teaching & 13 non-teaching posts have been created with concurrence of the Finance Department, GNCTD. Fourteen teaching posts recommended by the Finance Committee in its 3rd meeting have also been created for B.Arch program.

The Agenda placed before the Finance Committee was taken up for deliberations. Agenda item-wise recommendations of the Finance Committee were as under:

Agenda Item No.4.01: To confirm Minutes of the 3rd Meeting of the Finance Committee held on 31st July, 2015.

The Finance Committee confirmed the Minutes of its third meeting held on 31st July, 2015. The Finance Committee was apprised that the Board of Management under Agenda Item No. 4.04 of its fourth meeting held on 08.09.2015 has approved the recommendations and observed that enhancement of the fee structure should be comparable to the fee structure of other Technical Universities of GNCTD. On points considered by the Vice Chancellors Committee, action to be taken may be discussed with Secretary (TTE)."

Agenda Item No.4.02: To consider Action Taken Report on the recommendations made by the Finance Committee in its 3rd Meeting held on 31st July, 2015.

The Committee was apprised that the fee of Rs.75,000/- for B.Tech programs for the academic session 2016-17 is inclusive of Rs.5,000/- each on account of Student Welfare Fee and one time Refundable Security Deposit. Action Taken Report noted.

Agenda Item No.4.03: To consider and approve the Financial Statements for the year 2015-16

The Finance Committee deliberated upon in details and approved the Financial Statements of Accounts of IGDTUW for the year 2015-16. However, the Pr.

Secretary (Finance) emphasized the need for monitoring the advances and the committee recommended that the advances should be settled within one month of completion of the activity/purpose, for which the advance was allowed and in any case within three months from the date of advance drawl. The Pr. Secretary (Fin.) advised that Tally Software should be installed for proper maintenance and automation of the accounts. The Committee suggested that Chartered Accountant engaged in preparation of Accounts and Balance Sheet should be present during discussions on Financial Statement of Accounts in future meetings. Principal Secretary (Finance) advised that the fee should be revised annually along with increase in student's intake in order to generate income to meet all operational expenses of the University.

Agenda Item No. 4.04: To consider and approve engagement of Chartered Accountants for writing/Maintaining of Ledger/ preparation of Final Accounts and Balance Sheet, Consolidation/Auditing/Certification of Accounts and issue of Utilization Certificate for the F.Y. 2016-17.

The Committee approved the engagement of Chartered Accountants for writing/Maintaining of Ledger/ preparation of Final Accounts and Balance Sheet, Consolidation/Auditing/Certification of Accounts and issue of Utilization Certificate for the F.Y. 2016-17, however, observed that the accounts need to be maintained by the University itself through its own staff and the Accounts Branch as well as other branches of the University should be strengthened by putting more manpower by filling up the vacant posts on priority.

Agenda Item No. 4.05: To consider and approve Revised Estimates 2016-17 and Budget Estimates 2017-18

The Finance Committee approved the proposed R.E. 2016-17 and BE 2017-18 with the observation that the University should ensure that the proposed budget is prepared based on realistic figures.

Agenda Item No. 4.06: To Consider and approve the rates of medical allowance payable to IGDTUW employees as per GGSIP University Guidelines in line with decision of Board of Management.

The Committee was apprised that a proposal for implementation of DGEHS of GNCTD in respect of IGDTUW employees has been sent to the Department of Training & Technical Education, GNCTD for seeking approve of the Government. Pending implementation of the DGEHS in respect of IGDTUW employees it was proposed that the IGDTUW employees may be paid Medical Allowance at the rates applicable in GGSIPU University from time to time. The Committee recommended that the same may be implemented with the concurrence of the Finance Department, GNCTD.

Agenda Item No. 4.07: To consider and approve engagement of Visiting faculty, Adjunct faculty and Professor Emeritus.

The Committee approved the proposed terms and conditions of engagement of Visiting Faculty, Adjunct Faculty and Professor Emeritus for IGDTUW on the lines of NSIT which are dully approved by Finance (Expenditure-VI) Department, GNCT of Delhi vide CD No. 000338789 and Notified by NSIT vide No. F.94(8)/2016/D/NSIT/D-1000 dated 20/07/2016.

Agenda Item No. 4.08: To consider and approve adoption of New Pension Scheme (NPS) for regular employees of erstwhile IGIT/IGDTUW, who joined service on or after 01/01/2004.

The Committee recommended that the matter may be taken up with the Finance Department, GNCTD for consideration and implementation of NPS at IGDTUW.

Agenda Item No. 4.09: To consider and approve pensionery benefits for erstwhile IGIT/MIT employees, who joined MIT before 01/01/2004.

The Committee recommended that the matter may be taken up with the Finance Department, GNCTD for consideration and necessary implementation by IGDTUW.

Agenda Item No.4.10: To consider and approve adoption of the Central Civil Services (Revised Pay) Rules, 2016 in respect of IGDTUW employees.

The Finance Committee approved adoption of the Central Civil Services (Revised Pay) Rules, 2016 in respect of IGDTUW employees, the University being an autonomous body of GNCT of Delhi.

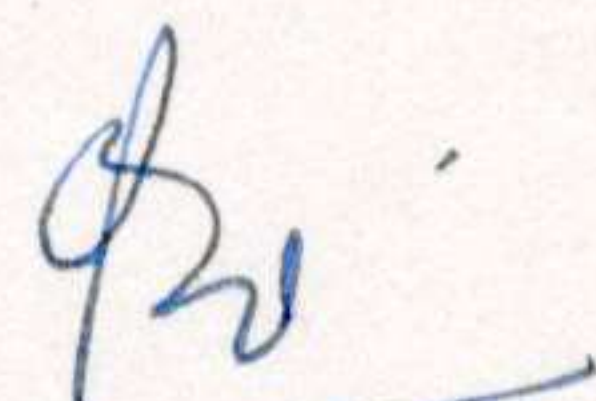
Agenda Item No.4.11: To consider and approve norms for remuneration to core committee members and staff deployed for Admission and Counseling for UG Programmes conducted through Joint Admission Counseling for the Academic Session 2016-17 onwards.

The Finance Committee recommended that the norms of DTU should be followed in totality for grant of remuneration to core committee members and staff deployed for Admission and Counseling for UG Programmes conducted through Joint Admission Counseling by IGDTUW and norms followed by DTU for admission and counseling related activities for PG and Ph.D programs be also adopted by IGDTUW w.e.f. Academic Session 2016-17 onwards.

Agenda Item No.4.12: To consider and approve up-gradation of IT Network Infrastructure for National Knowledge Network.

The Finance Committee approved the execution of the proposed up-gradation of IT Network Infrastructure for National Knowledge Network through NICSI.

The meeting ended with a vote of thanks to the Chair.


(Achla Singh)
Registrar, IGDTUW